

## Course E-Syllabus

1	<b>Course title</b>	<b>Environmental Management For Hotels</b>
2	<b>Course number</b>	5302227
3	<b>Credit hours</b>	(2,2)
	<b>Contact hours (theory, practical)</b>	3
4	<b>Prerequisites/corequisites</b>	non
5	<b>Program title</b>	B.A program
6	<b>Program code</b>	02
7	<b>Awarding institution</b>	university of Jordan
8	<b>School</b>	Tourism and hospitality
9	<b>Department</b>	Hotel management
10	<b>Level of course</b>	Second level
11	<b>Year of study and semester (s)</b>	first semester 2020/2021
12	<b>Final Qualification</b>	B.A program
13	<b>Other department (s) involved in teaching the course</b>	non
14	<b>Language of Instruction</b>	English language
15	<b>Teaching methodology</b>	<input type="checkbox"/> Blended <input checked="" type="checkbox"/> Online
16	<b>Electronic platform(s)</b>	<input checked="" type="checkbox"/> Moodle <input checked="" type="checkbox"/> Microsoft Teams <input type="checkbox"/> Skype <input checked="" type="checkbox"/> Zoom <input type="checkbox"/> Others.....
17	<b>Date of production/revision</b>	first semester 2020/2021

### 18 Course Coordinator:

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### 19 Other instructors:

### 20 Course Description:

Basic concepts, principles and technique of environmental management will be taught to enable students to describe and understand the specific features of environmental management in the hospitality industry and the way in which the environmental management system relates to the management as a whole. Some environmental issues such as global warming, ozone depletion and deforestation etc. are also presented and a critical assessment of the environmental impact attributable to hospitality and tourism activities will be undertaken.

## 21 Course aims and outcomes:

### **A- Aims:**

The course discusses and emphasizes the importance of sustainability and resource conservation in the operation of hospitality facilities globally.

The course also prepares students for effective and efficient management of the physical plant demands; especially in the areas of energy, Water and waste as related to their impact on the environment and facilities management, students learn the element of sustainable building management through studying the structure and components of which eco-lodges are composed.

### **B- Intended Learning Outcomes (ILOs):**

**Upon successful completion of this course, students will be able to:**

1. Understands the concept of environmental management in the hospitality and tourism industry.
2. Understands the content and process of environmental management as a part of strategic corporate development.
3. Have the skills to take part in developing environmental responsibility operations on the corporate level.
4. Has the capacity to analyze the state of environmental management.
5. Have skills to participate in an environmental management team.
  
6. Students will be able to identify a number of global environmental problems and explain the principles, theories and application of environmental management in the hospitality industry.
7. Students will be able to analyze and evaluate the reasons why environmental management is increasingly important in the hospitality industry.
8. Students will critically assess and evaluate different environmental programmers.
9. Students will also be able to recognize and analyze the operational constraints and legal obligations surrounding environmental performance in the hospitality industry.
10. Students will be able to interpret environmental theory and critically apply it to a case study project.
11. Students will be able to communicate and react proactively to the stakeholders in the hospitality industry in the areas of environmental management.

## 22. Topic Outline and Schedule:

QF-AQAC-03.02.1.3

Week	Lecture	Topic	Teaching Methods*/platform	Evaluation Methods**	References			
1	1.1	Introduction to environment management in hospitality industry	<b>Synchronous learning</b>  (Microsoft teams / zoom / E-Learning Portal)	Home work	Environmental management for hotels, the industry guide to sustainable operation			
	1.2							
	1.3							
2	2.1	Policy and management		<b>Synchronous learning</b>  (Microsoft teams / zoom / E-Learning Portal)		Home work		
	2.2							
	2.3							
3	3.1	Energy Management Programme				<b>Synchronous learning</b>  (Microsoft teams / zoom / E-Learning Portal)	Quiz	
	3.2							
	3.3							
4	4.1	Energy Management Programme					<b>Synchronous learning</b>  (Microsoft teams / zoom / E-Learning Portal)	Industry case
	4.2							
	4.3							
5	5.1	Water Saving						<b>Synchronous learning</b>  (Microsoft teams / zoom / E-Learning Portal)
	5.2							
	5.3							
6	6.1	Water Saving	<b>Synchronous learning</b>  (Microsoft teams / zoom / E-Learning Portal)		Home work			
	6.2							
	6.3							
7	7.1	Waste management		<b>Synchronous learning</b>  (Microsoft teams / zoom / E-Learning Portal)	Quiz			
	7.2							
	7.3							
8	8.1	Waste management			<b>Synchronous learning</b>  (Microsoft teams / zoom / E-Learning Portal)	Short exam		
	8.2							
	8.3							
9	9.1	Air Quality				<b>Synchronous learning</b>  (Microsoft teams / zoom / E-Learning Portal)	Mid-term exam with subjects from the first week to the eighth week	
	9.2							
	9.3							
10	10.1	Purchasing and supply chains.					<b>Synchronous learning</b>  (Microsoft teams / zoom / E-Learning Portal)	Home work
	10.2							
	10.3							
11	11.1	Purchasing and supply chains.	<b>Synchronous learning</b>  (Microsoft teams / zoom / E-Learning Portal)					Industry case
	11.2							
	11.3							
12	12.1	Refurbishment and landscaping.		<b>Synchronous learning</b>  (Microsoft teams / zoom / E-Learning Portal)				Industry case
	12.2							
	12.3							
13	13.1	Refurbishment and						

	13.2	landscaping.		Short exam	Environmental management for hotels, the industry guide to sustainable operation
	13.3				
14	14.1	Wider responsibilities.	<b>Synchronous learning</b>  <b>(Microsoft teams / zoom / E-Learning Portal)</b>	Media review	
	14.2				
	14.3				
15	15.1	Wider responsibilities.			
	15.2				review
	15.3				review

### 23 Evaluation Methods:

Opportunities to demonstrate achievement of the ILOs are provided through the following assessment methods and requirements:

Evaluation Activity	Mark	Topic(s)	Period (Week)	Platform
Home work ( assignment)	5	Introduction to environment management in hospitality industry./ Policy and management./ Purchasing and supply chains / Water Saving /	1+2+6+11	Microsoft teams + e learning platform
Quizzes	5	Energy Management Programme./ Waste management	3+7	Microsoft form
Media review and industry case	5	Energy Management Programme/ Water Saving. Refurbishment and landscaping. /Wider responsibilities.	4+6+12+14	Microsoft teams + e learning platform
Shorts exams	5	Waste management/ Refurbishment and landscaping.	8+13	Microsoft form
Midterm exam	30	with subjects from the first week to the eighth week	with subjects from the first week to the eighth week	A paper exam at the university
Final	50	All subjects	All subjects	A paper exam at the university
<b>Total</b>	<b>100%</b>			

### 24 Course Requirements:

QF-AQAC-03.02.1.3

Students should have a computer or mobile phone, internet connection, account on E- learning, Microsoft teams, and Zoom platforms.

## 25 Course Policies:

### A- Attendance policies:

Students are expected to attend all classes of this course (without exception). A prior approval is required for class absence except for emergencies. However, any student with 7 Classes short attendance will be enforced to withdraw from the course, and the student will receive EW in his/her transcript for this course.

-Absence from lectures shall not exceed 15%. Students who exceed the 15% limit without a medical or emergency excuse acceptable to an approved by the Dean of the faculty shall not be allowed to take the final examination and shall receive a mark of zero (F) for the course. If the excuse is approved by the Dean, the student shall be considered to have withdrawn from the course.

“A student who knowingly represents work of others as his/her own, uses or obtains unauthorized assistance in the execution of any academic work, or gives fraudulent assistance to another student is guilty of cheating. Violators will be penalized.”

### B- Absences from exams and handing in assignments on time:

-Failure in attending a course exam will result in zero mark unless the student provides an excuse acceptable to the Dean who approves a re-sit exam. Failed courses will normally be assessed in the scheduled semester. It is your responsibility to attend the exam at the correct time and place.

#### -Exam Attendance/Punctuality:

In the event that a student is up to ten minutes late, he/she will be permitted to attend/sit the exam. However, there will not be any extra time allowances made in favour of this student.

In the event that a student is more than 10 minutes late, he/she will not be permitted to attend/sit the exam.

#### -Re-sit Exams:

The student will not be allowed to re-sit an exam unless he/she finishes the institute with written evidence as follows:

Sickness by providing a medical report stamped by the Ministry of Health.

Death of a member of his/her family.

Accidents (e.g. car accident).

Natural causes such as heavy storms.

#### -Assignments & Projects:

Assignments and projects should be handed over to the instructor on the due date. Zero mark will follow late submission of an assignment unless the student has an acceptable reason approved by the instructor.

-Attendance at exams is required for all students.

-Unexcused absence will be reported as a failure (F).

-Make-up exams only will be offered with acceptable excuse.

### C- Health and safety procedures:

### D- Honesty policy regarding cheating, plagiarism, misbehavior:

#### Definition of cheating:

Cheating is an attempt to gain marks dishonestly and includes:

-Copying from another student's work.

-Using materials not authorized by the institute.

-Collaborating with another student during a test, without permission.

-Knowingly using, buying, selling, or stealing the contents of a test.

#### Penalty of Cheating:

The minimum penalty for cheating is an automatic zero for the test or assignment leading to a possible “F” for the subject. The student will be expelled from the examination room so that he/she doesn't disturb other students. The exam invigilator will produce a report on the case. The report will be kept in the student file.

A second offense will result in the immediate suspension of the student for the remainder of the current semester. A copy of the decision will be kept in the student file, while another one will be passed to the Dean.

Procedures that taken against those individuals who commit the cheating and plagiarism, forgery and breach of classroom system, or constitute obstacle the normal functioning of the process of learning and teaching, will be transferred to commissions of inquiry and the denial of the material in some cases

E- Grading policy:

A grade of (D) is the minimum passing grade for this course. Grades of less than D are not acceptable for credit towards graduation in this course.

-Mid-term exam 30%

-Assignments ,Quizzes ,short exam , industry case , media review 20%

-Final Exam 50%

F- Available university services that support achievement in the course:

## 26 References:

A- Required book(s), assigned reading and audio-visuals:

- Environmental management for hotels, the industry guide to sustainable operation, free online magazine.

B- Recommended books, materials and media:

- David Kirk, 1997, Environmental Management for Hotels, Elsevier Ltd

## 27 Additional information:

Name of Course Coordinator: **Rami muneer mahmoud** Signature: ----- Date: 10/10/2020

Head of Curriculum Committee/Department:..... Signature: -----

Head of Department: **DR. Ahed khlifaf** Signature: -----

Head of Curriculum Committee/Faculty: .....Signature: -----

Dean: **DR. Ibrahim bazazo** Signature: -----